



2018 WAIUKU CHRISTMAS PARADE "A CLEAN GREEN RECYCLED CHRISTMAS"!

APPENDIX 1 – Event Rules

While everyone is keen to encourage a “fun” day for the Parade, we must insist on safety and compliance by ALL participants. In these interests, please be aware of the following regulations.

1. Driver

As in all motor vehicles the driver is responsible for the vehicle and its load. A parade is no different and a declaration is at the foot of the Entry Form for the driver to sign. One copy is to be returned **and another to be retained in the vehicle by the driver.**

2. Parade Route

The parade route goes from rugby park along King St, Queen St, Kent St, Domain St, Court St, Queen St, then returning to Rugby Park. All parade vehicles are to take this route. The parade will leave the rugby grounds at 2pm provided traffic marshals allow this.

3. Road Rules

Normal road rules apply. Any transgressions will be dealt with by the police – no exceptions.

4. Road Closure

While there is a road closure in place for Queen Street between King Street and Kent Street, emergency and business vehicles may require access at some point. Please be aware of their possible entry.

5. Vehicle Size

Due to difficulties in float manoeuvrability maximum float dimensions are to be 3m (height) x 2.5m (width).

6. Assembly

Marshalling of the floats will be at Rugby Park where all floats must be assembled for the judging by 12:30pm. Failure to assemble before this time will mean your float may not be judged and miss the opportunity to win the prize money and prizes available.

7. Theme

Floats will have “A Clean Green Recycled Christmas” theme which gives flexibility for a wide range of ideas. Final entry is at the discretion of the assembly marshals. (For ideas, please visit the Waiuku Library).

8. Dangerous and Unroadworthy Floats

Please note that while parade routes are closed to traffic, floats must comply with traffic regulations both to and from the parade. All vehicles will be checked for registration and WOF. If you intend using a vehicle which is outside of the Road Regulations, contact Sharlene Druyven, Event Organiser, WB&DA on (021) 0827 5763 to discuss further.

9. Water/Bubbles

There are to be **no** water pistols, water balloons, bubbles or other similar objects on any float or in the possession of individuals associated with the float.



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9. Giveaways

Nothing is to be thrown from vehicles at any time. Lollies or giveaways may be distributed with prior permissions but must be handed out by people walking kerbside of the parade vehicles only and handed directly to recipients on the pavements.

10. Speed

All vehicles must travel at a safe speed – including when they have finished at the parade route but still have people aboard (eg – when returning to drop off points). Vehicles will be close to the crowd. The crowd must be treated as pedestrians. Drivers/float managers are asked to be aware of crowd movements, to respect the instructions of event organisers and ensure the safety of their on board passengers at all times.

11. Supervision

If there are children participating on the float or walking alongside the following children (under 14) and adult (over 18) ratios will apply:

- Children aged between 8 and 14 – one adult per five children
- Children aged between 3 and 8 – two adults per five children
- Children under the age of 3 will not be allowed to participate except in the inside of the vehicle in approved child restraints.

12. Common Sense

Common sense must prevail at all times to ensure that the parade can be enjoyed by everyone. This point applies during pre- and post-parade assembly too.

13. Wet Weather/Cancellation Day

In the event of the cancellation of the parade due to unforeseen circumstances, organisers have secured a backup date of Sunday, 9th December 2018 and parade would commence at the same time of 2.00pm following the same route. Assembly would be at the same place, Waiuku Rugby Park.

On behalf of NZ Steel and the WBDA, we would like to take this opportunity to thank you for your contribution in the annual Christmas Parade dedicated to the people and especially the children of the District. The number of spectators that attend the parade shows the appreciation of the effort you have put into your float.

— How To Enter Your Float —

1. Please complete and sign the attached declarations to signify you have read and understood all of the Regulations and Guidelines. Entries must be received by 23rd November 2018, 5.00pm.
2. **Retain one copy** of your **entry form** for presentation at the parade on the day – make sure the driver has this signed copy in the cab readily available.
3. **Send the duplicate copy of entry form** (signed and completed) and the **Float Biography** to Sharlene Druyven, waiukutownmanager@gmail.com or WB&DA, 2 Queen St, Waiuku 2123



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